

USDC SDNY DOCUMENT ELECTRONICALLY FILED DOC #: _____ DATE FILED: 4/8/2021

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

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UNITED STATES OF AMERICA

-against-

ASHLEY BOURDIER,

Defendant.:

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1:20-cr-689-GHW-2

ORDER

GREGORY H. WOODS, United States District Judge:

It is hereby ORDERED that the proceeding scheduled to take place on April 12, 2021 at 3:00 p.m. will take place on the Microsoft Teams videoconference platform. To access the conference, paste the following link into your browser:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODhkYjkzODQtMGM1MC00ZmVhLThkMTFtMWRlNjlmNWVkZmJh%40thread.v2/0?context=%7b%22Tid%22%3a%221d66f037-8266-4d1c-919c-67c6543d3542%22%2c%22Oid%22%3a%2279c81400-3587-4ee7-8008-ba97ebee86ba%22%7d

To use this link, you may need to download software to use the platform's videoconferencing features.¹ Participants are directed to test their videoconference setup in advance of the conference—including their ability to access the link above. Defense counsel shall assist the defendant in testing his or her videoconference capability so that the defendant can participate by videoconference if that is feasible.

¹ See Microsoft, *Download Microsoft Teams* (last visited January 27, 2021), <https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/download-app>.

Users who are unable to download the Microsoft Teams application may access the meeting through an internet browser, although downloading the Microsoft Teams application is highly recommended.² When you successfully access the link, you may be placed in a “virtual lobby” until the conference begins. Participants should also ensure that their webcam, microphone, and headset or speakers are all properly configured to work with Microsoft Teams. For general guidelines for participation in remote conferences, visit <https://nysd.uscourts.gov/covid-19-coronavirus>.

Members of the press, public, or counsel may access the conference’s audio using the following credentials:


Call-in number: (917) 933-2166
Conference ID: 392431533#

The Court requests that members of the public consider accessing the conference by telephone, rather than through the Microsoft Teams videoconference platform. While the proceeding is accessible to the public through the Microsoft Teams videoconference platform, the inclusion of many participants on the videoconference platform can reduce the quality of the video stream for the parties and their respective counsel.

IT IS FURTHER ORDERED that by April 11, 2021, defense counsel shall file a letter informing the Court whether counsel and the defendant have successfully tested Microsoft Teams. If the defendant and counsel are unable to successfully test Microsoft Teams, defense counsel shall advise the Court whether the defendant consents to proceeding with a telephone conference or whether the defendant requires the proceeding to occur in person.

SO ORDERED.

Dated: April 8, 2021
New York, New York



GREGORY M. WOODS
United States District Judge

² Please note that participants who access the Teams meeting using an internet browser may only be able to view one participant at a time.